

CULTURALLY SPECIFIC SERVICES PROGRAM (CLSSP)

New Grantee Orientation

December 1 -3, 2015

Hilton Garden Inn, Washington DC

Agenda

Tuesday, December 1, 2015

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| 8:00 – 9:00am | Registration and Breakfast On Your Own |
| 9:00 – 9:30am | Welcome and Introductions |
| 9:30 – 10:30am | CLSSP/ (Introductions and Program Overview) Paule Tessier, Program Specialist, OVW |
| 10:30 – 10:45am | Break |
| 10:45 – 12:00pm | Introduction of TA providers and group discussions |
| 12:00 - 1:30pm | Lunch On Your Own |
| 1:30 – 2:45pm | Grants Financial Management Division Heidi Hull, Financial Analyst, OVW |
| 2:45 – 3:00pm | Break |
| 3:00p-3:45p | Networking Activity |
| 3:45 – 5:00pm | Programmatic Grant Reporting Maureen Baker, Edmund S. Muskie School of Social work |
| 5:00pm | Adjourn for the Day |

Wednesday, December 2, 2015

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| 8:00-9:00am | Breakfast On Your Own |
| 9:00 – 9:15am | Welcome Back/Housekeeping/Introduction |
| 9:15-10:45am | Documenting Grant Financial Activities Linda Phan, Asian Family Social Services of Austin |
| 10:45 - 11:00am | Break |

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| 11:00-12:30pm | Grants Financial Management Division Suheyla Lasky, Financial Analyst, OVW |
| 12:30-2:00pm | Lunch (On Your Own) |
| 2:00-3:00p | Documenting Grant Programmatic Activities Linda Phan, Asian Family Social Services of Austin |
| 3:00-3:30pm | Discussion about tracking software programs |
| 3:30-3:45p | Break |
| 3:45-4:30pm | Networking Activity |
| 4:30pm - 5:00pm | Closing Activity |

Thursday, December 3, 2015

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| 9:00-10:30am | Group Gathering and Office Hours |
| 10:30 – 11:00am | Break and Check Out |
| 11:00am-12:00pm | Office Hours/Peer Meetings |
| 12:00pm-12:30pm | Meeting Concludes |

Recordings of Pre-Orientation Webinars

1. Grantees' Civil Rights Responsibilities and Overview of the VAWA Nondiscrimination Provision

Presenter: Debra Murphy, Attorney-Advisor, Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice

Description: This webinar will familiarize grantees with their civil rights and nondiscrimination responsibilities under VAWA and other legislation. It will address service accessibility for people with disabilities, language access, services for male survivors and sex-segregated services, and nondiscrimination as pertains to race, ethnicity, religion, sexual orientation, gender identity, and other populations. You might find it helpful to review the VAWA nondiscrimination FAQs before the webinar:

<http://www.justice.gov/sites/default/files/ovw/legacy/2014/06/20/faqs-ngc-vawa.pdf>.

RECORDING:

<https://drive.google.com/file/d/0B5q20V9cmEwgS0tKSHBkX2xPRE0/view?usp=sharing>

2. Overview of Grant Fraud Investigations

Presenter: Ken Dieffenbach, Senior Special Agent, Fraud Division, Office of the Inspector General, U.S. Department of Justice

Description: This webinar provides an overview of the Office of the Inspector General (OIG) and its role in detecting and deterring waste, fraud, abuse, and misconduct in DOJ-funded programs. Program and financial points-of-contact who are: a) new to managing OVW awards; and/or b) received an FY 2014 OVW award and will not be attending an in-person grantee orientation should participate.

RECORDING:

<https://docs.google.com/a/ncjfcj.org/file/d/0B2QfcH37NuMdbi1zeVIQVHVBCGc/edit?pli=1>

3. Using the Grants Management System (GMS) to Manage your OVW Award

Presenter: Kyle Lohrke, Office on Violence Against Women, U.S. Department of Justice

Description: This webinar is an overview of the Grants Management System (GMS) and how grantees use it to submit Grant Adjustment Notices (GANs) and grant reports and make other formal changes to their awards. A question and answer (Q&A) session will follow the presentation. Program and financial points-of-contact who are new to using GMS should participate.

RECORDING:

<https://drive.google.com/file/d/0B5q20V9cmEwga0VMWXpZVVdPWjg/view?usp=sharing>